

# Guidelines to Preparing ICAM Fellowship Proposal and Budget

## Application Outline

### Title of Research Project

### Abstract

**Introduction:** The review panel consists of members from diverse fields so please provide enough background for someone not in the field to understand the rest of the proposal. One can also discuss past accomplishments of the applicant if they are relevant to the material discussed in the research protocol.

**Significance:** Describe what impact this research will have on the field. ICAM's mission is to unravel the organizing principles of emergent phenomena in matter, particularly in correlated electron materials, biological matter, and soft matter (including chemical and biochemical matter). Accordingly, successful proposals should indicate how something advancing this fundamental agenda will be advanced by the collaboration, and how the fellowship creates something new rather than augmenting or enhancing existing collaborations.

The strongest consideration will be given to those proposals that promote this objective.

**Research Protocol:** Explain in some detail the work that will be done by the applicant and what each task will accomplish. Include information on when, where and who will supervise the work. If there is more than one phase (i.e., different tasks, locations or supervisors, etc.), the information should be given for each phase. Also discuss the roles and complimentary aspects of the two nodes.

**Curriculum Vitae:** attach your NSF style 2-page CV.

**Publications:** attach no more than 2 electronic publications most relevant to your research plan.

**Length of Proposal:** no more than 5 pages total.

### Letters of Recommendation

Three letters of recommendation should be provided, one from each mentor and one from outside proposed collaboration. Reviewers should comment on the following topics.

1. Strength of the applicant
2. Significance of the proposed work
3. Assess the likelihood for success

## Budget

Year 1	Amount ICAM	Amount Other Source	Other Source	Total
Personnel				
Salary				
Benefits				
Total Personnel			-	
Travel				
Transportation				
Per-Diem				
Total Travel			-	
Supplies				
1.				
2.				
3.				
Total Supplies			-	
Total Budget			-	

**Budget Explanation:** In this section, provide some explanation for the budget requests if they are not self-explanatory. Under the other source column, indicate the other source of financial support, if applicable, for each budget request. A generic statement is all that is required (e.g., existing grant, pending grant, institutional match, etc.). If the other source is pending, some explanation about the source and when it would become available should be given in this section. **Institutional overhead cannot be requested.**